

Department of Health
Health Professions Quality Assurance
BOARD OF MASSAGE
MEETING MINUTES

August 1, 2004

Lakeway Inn & Conference Center, 714 Lakeway Drive, Bellingham, WA 98226

BOARD

MEMBERS: Rosemary Foster, LMP, Chair
Karin Olsen, LMP, Vice-Chair
Morgan Caley, LMP
Scott Miller, LMP
John Piety, Public Member

STAFF: Vicki Brown, Program Manager
Erin Obenland, Program Manager
Lynda S. Whitney, Program Representative

OTHERS

PRESENT: Ann Brittain, AMTA - WA
Teri Zelepusa of Ashmead College

Sunday, August 1, 2004 – 9:00 a.m. – OPEN SESSION

1. CALL TO ORDER:

The meeting was called to order at 9:05 a.m. by Rosemary Foster, LMP, Chair.

1.1 Opening Remarks

Rosemary Foster thanked the Board members, staff members and the audience for coming and participating.

1.2 Introductions

All who attended the Board meeting introduced themselves. Erin Obenland and Lynda S. Whitney were introduced as new staff members of the Massage Program. Teri Zelepusa of Ashmead College and Ann Brittain of AMTA-WA also attended and introduced themselves.

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1.3 Approval of Agenda

The agenda was approved as amended. The amendments were:

- Re-Approval for Schools was placed under Program Management Update.
- All Items under Open Session to be completed before moving to Closed Session.

1.4 The December 21, 2003 Meeting Minutes and April 25 and 26, 2004 Meeting Minutes were approved as presented.

2. PROGRAM MANAGEMENT UPDATE:

- a. Exam Update:** Ms. Obenland presented a copy of an e-mail from the NCBTMB which addressed concerns of the Massage Board and staff. Karen Olsen informed the Board about the history of the state exam. Ann Brittain of AMTA encouraged Board members to attend the AMTA National Convention in Nashville. Ms. Brittain explained that members of NCBTMB attend and she expressed that establishing a one on one relationship with members of NCBTMB could be beneficial.
- b. ASI Codes:** The Board members reviewed the ASI codes.
- c. Disciplinary:** The Board members reviewed the closed disciplinary cases from January 1, 2004 through July 15, 2004.
- d. Budget:** The Board members reviewed March – May, 2004 budget report.
- e. Program Re-Approval for Schools:** Ms. Obenland informed Board members that approximately forty-five school re-approval notifications were issued. The due date on the re-approval notifications is October 15, 2004. Because of the high volume of anticipated re-approval applications, a special meeting via conference call has been scheduled for October 18, 2004 beginning at 12:00 p.m. Reviewing Board members will present their recommendations to the entire Board for approval or denial.

3. RULES FOR FUTURE RULE MAKING ACTIVITY:

Vicki Brown informed the Board there is no current rule activity. The Board Members recommended the Department of Health have the following rules reviewed: WAC 246-830-201, WAC 246-830-460 and WAC246-830-475

4. SITE REVIEW PROCESS:

The Board members reviewed the Initial and Re-approval of Massage Schools/Program Policy. Karin Olsen requested that a site review form be available at the November 14, 2004 meeting for the Board to review and discuss. A motion was made and passed unanimously to have the site review form placed on the November agenda.

5. JURISDICTION REVIEW PROCESS:

The Board members reviewed the Jurisdiction Review policy.

6. CORRESPONDENCE:

- The Board reviewed a letter from Nicholas Pennacchi. Staff was instructed to inform Mr. Pennacchi that the Department of Health will be reviewing WAC 246-830-201 which, in the future will be open for public comment and individuals who place their name on the ListServe will receive notification of the open, public meetings.
- The Board reviewed a letter from Kim Peterson. Staff was instructed to send a response letter and a copy of the updated law book relating to massage therapy to Mr. Peterson.

7. PLANNING FOR NEXT MEETING:

The Board members would like the following items added to the November agenda:

- Review of the school application form
- Presentation by Mary Dale, Rules Coordinator
- Presentation of Richard McCartan, Assistant Attorney General
- Board/Commission Pay Policy
- Standards for requirements regarding approval of jurisdiction or school programs.

8. OTHER:

- Ann Brittain notified the Board of an e-mail received from John W. Cartnell who expressed his concern of the changes in the law book since he last reviewed it in 1985. Ms. Obenland informed the Board that she will respond to Mr. Catnell's e-mail.
- The Board members confirmed that the next meeting is on November 14, 2004 and will be held in Tumwater, Washington at the Department of Health.

CLOSED SESSION 12:20 p.m.

9. REVIEW OF CE AUDITS:

The Board members reviewed continuing education audits for compliance or non-compliance.

10. JURISDICTION AND SCHOOL PROGRAM REVIEW:

Reviewing Board members presented jurisdiction and program approval requests for the full Board's consideration and action.

ADJOURNMENT

There being no further business, the meeting was adjourned at 3:10 a.m. on Sunday, August 1, 2004 by Rosemary Foster

Submitted by:

Approved by:

Erin Obenland, Program Manager

Rosemary Foster, LMP, Chair